Position: Outreach and Bookmobile Assistant (Part-time Position)

Location: Outreach and Bookmobile Services Department, Rock Hill Library

Starting Salary, Benefits, & Hours
Beginning salary is $13.71 an hour for 20 hours per week; the weekly work schedule may include nights and weekends as needed. The benefits package for the Outreach and Bookmobile Assistant includes state retirement, vacation and sick leave.

General Statement of Job
The Outreach and Bookmobile Assistant provides bookmobile and outreach library services to the citizens of York County. This includes driving and operating library vehicles. Plans and presents creative and effective library programs and assists children, young adults, and adults in selecting and finding appropriate library resources and information. Assists with the presentation and promotion of special events and projects. Performs a variety of duties to help ensure the provision of effective library services and efficient department operations. Reports to the Community Engagement Manager.

Minimum Training and Experience
Requires a bachelor's degree supplemented by one to two years of relevant library experience or an equivalent combination of education, training, and experience. Position requires an upbeat and enthusiastic approach to customer service. Must be adept at presenting information in a variety of settings including small and large groups. Ability to effectively engage with all ages is essential. Experience with computers and digital technology is important and proficiency with Work, Excel and Evergreen ILS is preferred. Must possess a valid South Carolina driver’s license.

Application Process
- Applications are available at any York County Library or online at www.yclibrary.org.
- Resumes are required, and will not be accepted in lieu of a York County Library employment application. Incomplete applications will not be accepted.
- The completed application along with the accompanying resume may be hand delivered or mailed to Dina Grant, Community Engagement Manager, York County Library, PO Box 10032, Rock Hill, SC 29731.

York County Library is an Equal Opportunity Employer
Eligible candidates will be called for an interview after the closing date listed on the posting.
Due to the high volume of applications received, acknowledgement of their receipt will not be sent to applicants.

Open until filled.