

York County Library
Board of Trustees Minutes
Lake Wylie Branch
July 13, 2017

I. Chairwoman Barbara Boulware called the meeting to order at 5:00 PM. Board members present were Suzanne Thompson, Mary Windell, Nik Bramblett, Wendi Michael, Joy Price, and Sally Goodson. A quorum was present.

II. Welcome and introductions.

III. Approval of consent agenda. **Price/Goodson** (motion/second) Vote was unanimous.

IV. Recognition of Reappointed Board Members. Joy Price, Frank Konow, and Sally Goodson have all been approved by York County Council and sworn in for a second term.

V. Approval of the minutes from May board meeting (no meeting held in June). **Thompson/Windell** (motion/second) Vote was unanimous.

VI. Director's Reports

a. Organizational Updates.

The lease for the Wells Fargo space was terminated early, staff was out on time, and the clean up by staff was done well.

The Administrative staff is happy to be moved into space on the 2nd floor of the Fort Mill Library.

The new Active Space in the Rock Hill Library is working out well with a greater space capacity for the Children's programs.

The Library is expecting to launch the new YCL website on August 1st. It will be a major improvement to the existing one and will showcase the new YCL logo.

B. Budget Report.

Lee Smith, Finance Director, gave a presentation of the FY 2016/2017 budget. The employee costs were up due to higher health insurance for retirees, fines and fees were down (true across the state), and not all the lottery money has been received. The buyout of the lease made the rent over budget, but no rent for FY 2017/2018. The higher rent payments caused the only revision of the new budget and it has been approved by the York County Council.

VII. Fiscal Year End Statistical Report Presentation. Luanne James gave a Statistical Comparison between FY 2015/2016 and FY 2016/2017. Overall circulations increased 12.41%, overall staff training increased 107.01%, overall InterConsortial Loans increased 93.34%, and overall Resources increased 37.39%.

VIII. Meeting Room and ILL Policy Revision.

Julie Ward presented the new Meeting Room Policy. Discussion.

Bramblett/Thompson (motion/second) Motion passed.

Julie Ward presented the new Interlibrary Loan Policy. Discussion.

Bramblett/Michael (motion/second) Vote was unanimous.

The Friends of the Library presented their Quarterly Report. DeeAnna Brooks, President, said the Books on Main Is doing well and the Friends gave YCL \$37,000 for the Summer Reading Program and \$10,000 for department budget supplements and individual awards.

IX. Approval of New Fiscal Year Calendar and Board Meeting Dates.

Price/Windell (motion/second) Vote was unanimous.

X. Presentation of New Personnel Ordinances and Policies.

Anita Rookard presented the Board with the revised HR Policy amendment. Beginning July 17 2017, all policies will be in line with the York County Personnel Policies. Employment listings for the YCL will be posted internally and externally on the same date. Discussion.

XI. Executive session for discussion of Personnel Issue.

XII. Election of Board Officers for FY 2017-2018

The Board elected Sally Goodson, Chair; Joy Price, Vice Chair; Frank Konow, Treasurer; and Debra Dahlin, Secretary

XIII. New Business.

Anita Rookard said the YCL plans to have an Open House at the Ft. Mill Branch for County Council, Library Board, and others to show the new Administrative Offices in conjunction with the new website, probably the first week of August.

Anita is doing research for setting up a YCL Foundation to help with funding. She is working closely with the County Attorney to protect the YCL and York County.

Jason reported that the new SCLends policy that was to go into effect for the Consortium on July 1 has been delayed, but should soon be up and running.

Jason reported that the specs for the new bookmobile are almost ready.

YCL is working to get a partial grant for buying a van to service Senior Centers in York County.

XIV. Adjourn. **Thompson/Michael** (motion/second) Vote was unanimous.

Next meeting: 5 PM, August 10, 2017

Clover Branch Library

Respectfully Submitted,

Sally Goodson, Secretary