



Position: Branch Manager

Location: Clover Public Library

Position Snapshot:

York County Library is your community link and we are looking for an enthusiastic, people-focused leader to manage our Clover Public Library. This is a hands-on, frontline managerial position that both leads and models exceptional customer service in all areas. This position manages a staff of six and a charming neighborhood library with a newly-updated interior. The branch manager is responsible for daily operations, guiding staff in the development of programs and service delivery, maintaining an attractive and welcoming space, managing a budget, serving as part of the library's selection team, and serving as a contributing member of the library's management team. We are looking for a forward-thinking and creative problem solver who likes people and loves to serve. This position builds relationships and creates partnerships to keep the library engaged with the Clover community.

Position Requires:

Completion of ALA-accredited MLS/MLIS degree
At least three years of experience managing staff
Experience in a library setting; public service experience preferred
Ability to work a schedule that includes nights and weekends; this includes being on call for any building or staff emergencies

Starting Salary, Benefits, & Hours

Salary range is \$46,346.62 - \$54,000 for 40 hours per week. Benefits package includes state retirement, vacation, sick leave, health and dental insurance.

Application Process

- Applications are available at any York County Library or online at www.yclibrary.org.
- Resumes are required and will not be accepted in lieu of a York County Library employment application. Incomplete applications will not be accepted.
- The completed application along with the accompanying resume may be mailed to York County Library, ATTN: Julie Ward, PO Box 10032, Rock Hill, SC, 29731
- Eligible candidates will be called to arrange an interview after the closing date listed on the posting.
- Due to the high volume of applications received, acknowledgement of their receipt will not be sent to applicants.

This posting will close on Wednesday, September 30, 2020.